



PLSI Bar Review Course Reimbursement Application Guidelines for 2019-20

Eligible Applicants

- < Pre-Law Summer Institute (PLSI) alumni who have graduated from law school and have taken or will take a state bar exam upon completion of the bar review course for which reimbursement is requested. The reimbursement is not available to attorneys who have been admitted to a bar and are seeking admission to a different jurisdiction.

Required Documents

- < Completed PLSI Bar Review Course Reimbursement Application (Incomplete applications will not be processed. If you have questions regarding the form, contact the AILC before submitting your application.) **Your original signature is required.**
- < Itemized bar review course receipt (see eligibility below)
- < Law school transcript with completed J.D. degree posted and date received. Unofficial transcripts without the completed J.D. degree will be accepted if the applicant has not graduated at the time the application is submitted, but applicant must submit the final unofficial transcript upon graduation. Your transcript must include your name and the name of your law school.
- < Bar Examiner Score Report(s) for previous attempts to pass the bar exam, if applicable.
- < Bar Examiner Score Report to be submitted within 30 days of receiving your bar exam results.

Courses Eligible for Reimbursement

- < Bar exam review courses taken in preparation for a 2019-2020 bar exam will be reimbursed at a rate of 75% of the total review course cost up to a maximum amount of \$2,500.
- < The review course must be administered by a commercial enterprise.
 - < This may include a private tutor, but only if the tutor operates a business with a tax identification number that was established for the purpose of preparing law school graduates for the bar exam.
- < Any study materials and software included in the original fee are eligible for reimbursement. However, additional extra study materials, bar application fees, bar exam software, reimbursable costs, etc., are not eligible for reimbursement.
- < Only one review course per exam cycle, and **not more than two courses in total**, can be reimbursed. Reimbursement for the second course will be considered **only if** the applicant did not pass the bar exam after the first review course, and **only if** funds remain after all eligible applicants have been reimbursed for their initial course.

Student Responsibilities

- < Applicants who receive a reimbursement agree to inform AILC staff of the results and must submit the Bar Examiners Score Report, including, their MEE, MBE, and MPT scores, where applicable, within 30 days of receiving the results.
- < Any student who does not take a scheduled bar exam as indicated on the reimbursement application form must notify AILC staff at the time of exam deferral with the reason the

exam was deferred/not taken as originally scheduled and the rescheduled date of the exam.

- < Applicants who have previously taken a bar exam(s) must submit the dates and test scores of the exam(s). The applicant must include their MBE, MEE, and MPT scores, where applicable, for each exam.

Attorney-Coach Program

- < In addition to the Bar Review Course Reimbursement, the AILC is also offering an attorney-coach program to help Native American bar examinees develop a realistic and effective bar preparation schedule and stick to it. The AILC's attorney-coaches will not be tutors, but will periodically check in with their examinees regarding bar study progress and goals. We try to match examinees with attorneys in the jurisdiction of the selected bar exam. The attorney-coach cycle starts at least four (4) months before the bar exam, i.e., coaches are assigned in November for the February exam and in March for the July exam. For more information, email AILCinfo@law.unm.edu or call (505) 277-5462.

Supplemental Bar Exam Preparatory Materials

- < If you are eligible for the reimbursement, you are also eligible for supplemental bar exam preparatory materials. Please indicate your interest on the application and we will contact you to discuss the best materials for your bar study.

Application Submission

Submit your application and supporting documents in PDF to AILCinfo@law.unm.edu or to American Indian Law Center, Inc., PO Box 4456, Albuquerque, NM 87196.

For more information, email AILCinfo@law.unm.edu or call (505) 277-5462.